

SACKETS HARBOR CENTRAL SCHOOL BOARD OF EDUCATION OFFICIAL PROCEEDINGS
Tuesday, August 20, 2013

The regularly scheduled meeting of the Sackets Harbor Central School Board of Education, Sackets Harbor, NY, was called to order by President Townsend at 5:01 p.m.

Board Members Present: Dale Phillips, Angela Green, Stephen Swain, Gregg Townsend

Board Members Absent: Christine Allen

Others Present: Frederick E. Hall, Jr., Superintendent; Jennifer Gaffney, Principal; Julie Gayne, Sheri Rose, Reena Singh, Watertown Daily Times Reporter,

Courtesy of the Floor was Extended.

Mr. Hall took the opportunity to review Code of Conduct and Student Handbook. Minor modifications were addressed that included security cameras, daily schedule and cyberbullying. Mr. Hall took the opportunity to publicly thank students, parents and community members who assisted in the review Code of Conduct and Student Handbook for this year.

13-14 52 Approve July 9 & August 1, 2013 Minutes	Moved by Swain, seconded by Green, to approve the July 9, 2013 and August 1, 2013 minutes. Yes: Swain, Green, Phillips, Townsend Absent: Allen No: None The motion carried.
13-14 53 Approve Treasurer’s Report, Extracurricular Report & Internal Claims Auditor Report	Moved by Green, seconded by Phillips, to approve Treasurer’s Report, Extracurricular Report and Internal Claims Auditor Report. Yes: Swain, Green, Phillips, Townsend Absent: Allen None: None The motion carried.
13-14 54 Approve OMNI Group to add Plan Member Services as Approved Provider in the District’s 403(b) Plan	Moved by Swain, seconded by Phillips, to approve OMNI Group to add Plan Member Services as an approved provider in the district’s 403(b) plan. Yes: Swain, Green, Phillips, Townsend Absent: Allen No: None The motion carried.
13-14 55 Approve RSI Roofing to Repair Cafeteria Roof Membrane for a Sum not to Exceed \$4,850	Moved by Green, seconded by Swain, to approve RSI Roofing to repair cafeteria roof membrane for a sum not to exceed \$4,850. Yes: Swain, Green, Phillips, Townsend Absent: Allen No: None The motion carried.
13-14 56 Approve Discarding 50 Event Chairs & 2 Racks	Moved by Phillips, seconded by Green, to approve discarding 50 event chairs & 2 racks. Yes: Swain, Green, Phillips, Townsend Absent: Allen No: None The motion carried.
13-14 57 Approve Discarding Various Items	Moved by Phillips, seconded by Swain, approve discarding 1 Go-Video DVD Player with Califone Speaker Monitor 1208AV-PY, Serial #242950001989; Asset Tag #30110; 6 Telex Headphones 610, Asset Tag #’s: 01197, 01196, 30140, 01198, 30142, 01199, 1 Sharp Cassette Player, Serial 900546868; Asset Tag #30003. Yes: Swain, Green, Phillips, Townsend Absent: Allen No: None The motion carried.
13-14 58 Approve J. Lyman as a Spanish Teacher with a Three-Year Probationary Appointment Effective Sept. 1, 2013	Moved by Swain, seconded by Green, to approve Jessica Lyman as a Spanish Teacher with a three-year probationary appointment effective September 1, 2013 with a salary of \$43,570 (Step 2, BA+18) pending fingerprint clearance. Yes: Swain, Green, Phillips, Townsend Absent: Allen No: None The motion carried.
13-14 59 Approve P. Branche as Full-time Bus Drive Effective Sept. 1, 2013	Moved by Green, seconded by Swain, to approve Phillip Branche as a full-time Bus Driver effective September 1, 2013 at an annual salary of \$9,312. Yes: Swain, Green, Phillips, Townsend Absent: Allen No: None The motion carried.

13-14 60 Approve FMLA Paternity Leave for J. Robbins tentatively from September 22 Through October 6, 2013	Moved by Phillips, seconded by Green, to approve FMLA paternity leave for Jeff Robbins tentatively from September 22 through October 6, 2013. Yes: Swain, Green, Phillips, Townsend Absent: Allen No: None The motion carried.
13-14 61 Approve J. Allen as Substitute for FMLA Paternity Leave Tentatively from Sept. 22 through Oct. 6, 2013	Moved by Green, seconded by Swain, to approve Jordan Allen as substitute for FMLA paternity leave tentatively from September 22 through October 6, 2013. Yes: Swain, Green, Phillips, Townsend Absent:: Allen No: None The motion carried.
13-14 62 Approve N. Panopoulos- DeVito as a 5.0 hour Teacher Aide at \$8.50 Per Hour for the 2013-14 School Year	Moved by Phillips, seconded by Green, to approve Nicole Panopoulos-DeVito as a 5.0 hour teacher aide at \$8.50 per hour for the 2013-14 school year. Yes: Swain, Green, Phillips, Townsend Absent: Allen No: None The motion carried.
13-14 63 Approve W. MacMillian as Substitute Bus Driver Pending Bus Certification Clearance	Moved by Swain, seconded by Phillips, to approve Wendy MacMillan as substitute bus driver pending bus certification clearance. Yes: Swain, Green, Phillips, Townsend Absent: Allen No: None The motion carried.
13-14 64 Approve S. Pond as Substitute Teacher Aide Pending Fingerprint Clearance	Moved by Green, seconded by Swain, to approve Sara Pond as substitute teacher aide pending fingerprint clearance. Yes: Swain, Green, Phillips, Allen, Townsend Absent: Allen No: None The motion carried.
13-14 65 Approve Substitute List for 2013-14 School Year	Moved by Phillips, seconded by Green, to approve Substitute List for 2013-14 School Year. Yes: Swain, Green, Phillips, Townsend Absent: Allen No: None The motion carried.
13-14 66 Approve 2013-14 Non-Instructional Handbook	Moved by Green, seconded by Swain, to approve 2013-14 Non-Instructional Handbook. Yes: Swain, Green, Phillips, Townsend Absent: Allen No: None The motion carried.
13-14 67 Approve 2013-14 Student Handbook/ Code of Conduct	Moved by Phillips, seconded by Swain, to approve 2013-14 Student Handbook/Code of Conduct. Yes: Swain, Green, Phillips, Townsend Absent: Allen No: None The motion carried.
13-14 68 Approve Transportation Request for A. Stanford & C. McPherson to IHC	Moved by Swain, seconded by Green, to approve transportation request for Alyssa Stanford, Grade 7, and Caroline McPherson, Grade 7, to Immaculate Heart Central School. Yes: Swain, Green, Phillips, Townsend Absent: Allen No: None The motion carried.
13-14 69 Approve Fairgrounds YMCA Youth Soccer (Kicks 4 Kids) Use of Building	Moved by Phillips, seconded by Swain, to approve Fairgrounds YMCA Youth Soccer (Kicks 4 Kids) use of building on September 18, 25, October 2, 9, 16, 23, 2013 from 2:45 – 3:45 p.m. with certificate of insurance to be provided. Yes: Swain, Green, Phillips, Townsend Absent: Allen No: None The motion carried.

Superintendent’s Report

Mr. Hall reviewed the Non-Resident Policy with the Board of Education. Mr. Hall indicated that he and Ms. Gaffney have reviewed test scores and the needs of the children in the district. With the outcome of the test scores, more students will need AIS in their schedule. Mr. Hall and Ms. Gaffney believe the district needs to expand upon our benchmarks and embrace the reform agenda. Mr. Hall recommended closing the Non-Resident Policy for the 2013-14 school year with the option that the Board of Education could reopen at anytime should the Board of Education deemed appropriate/necessary

Mr. Phillips questioned if a current student’s situation changed would they be grandfathered? Mr. Hall replied, “yes.”

Ms. Gaffney indicated that the district has maxed out the district’s AIS services. AIS services is a mandate the district is required to fill and the district wants to do well.

13-14 70	Moved by Swain, seconded by Green, to approve closing the Non-Resident Policy for the 2013-14 school year with the option to reopen at the discretion of the Board of Education.
Approve	
Closing the	
Non-Resident	Yes: Swain, Green, Phillips, Townsend
Policy for the	Absent: Allen
2013-14	No: None
School Year	The motion carried.
with the	
Option to	
Reopen at	
the BOE	
Discretion	

Mr. Hall reported the Department of Defense Grant of 3 million dollars was awarded to Lyme (Lead Agency), LaFargeville, Belleville-Henderson, Alexandria Bay, Copenhagen and Sackets Harbor.

Mr. Hall reported there is a community interest in the chairs that were approved to be discarded. Old McDonald’s Farm is establishing an Education Center and would find the chairs to be useful.

13-14 71	Moved by Green, seconded by Phillips, to approve donating the discarded chairs to Old McDonald’s Farm.
Approve	
Donating	Yes: Swain, Green, Phillips, Townsend
Discarded	Absent: Allen
Chairs to	No: None
Old	The motion carried.
McDonald’s	
Farm	

Mr. Hall reported APPR regulations for the 2013-13 school year are due by September 1, 2013 and have been completed. Mr. Hall reported that the St. Andrew’s Parish Center is looking to offer a program for students on Mondays’ after school. This would involve students walking to the Center with supervision at the end of the day. Mr. Hall reported attending a Dashboards preview at Oneida City Schools. This is a two-year initiative with Race to the Top Funds paying for this. There were three vendors previewing their software. The vendors included Datacation, School Net and Mitrack. Districts will need to select their first choice by the end of September. Ms. Gaffney will be reviewing these through a webinar. Mr. Hall reported Teri Spencer, Fort Drum Liaison, will be at the faculty meeting on Superintendent’s Day regarding K-12 service offerings. Mr. Hall reported that Ms. Spencer indicated Fort Dum will not see as many troops out in the months to come. Mr. Hall reported the August/September/October newsletter has been mailed. Mr. Hall took the opportunity to give kudos to Marlene Lennox for all her work in preparing the newsletter. Mr. Hall reported he would be attending LEAD Evaluator Principal Training on August 22, 2013. Mr. Hall reported that he, Ms. Gaffney and Mr. Haley will be working the APPR Review room in the near future. Mr. Hall reported the Sulpher Springs Church donated 5 backpacks with school supplies. Mr. Hall reported Miss Annabelle Sherman is now Mrs. Annabelle Shelmidine. Mr. Hall reviewed with the Board of Education current enrollment.

Principal’s Report

Ms. Gaffney reviewed assessment data results with the Board of Education. Ms. Gaffney reported the district is waiting for composite scores based on 3-8 testing for growth scores. The State notifies districts on which faculty members are evaluated by growth scores or by State Learning Objectives. Currently, the district has some faculty members that write their own Student Learning Objectives. This can change from year to year based on teaching assignments. Ms. Gaffney reported that she and Mr. Hall evaluate each teacher out of the 60 points. Faculty members’ local 20 comes from a combination of Regents results and 3-8 Math & ELA assessments. Ms. Gaffney reviewed with the Board of Education the AIS numbers for the 2013-14 school year. Ms. Gaffney reported there are 15 students referred to RtI. The first meeting is scheduled for October. Ms. Gaffney reported the software modification to the Elementary Report Cards in the amount of \$4,250.00 is now free. Mindex created an aligned report card which is very similar to what she had been working on over the summer. Ms. Gaffney reported Sportsmanship Night went well with a great turnout. Information on Dignity for All and concussions were reviewed. Mr. Hall and Ms. Gaffney attended a Utica National Webinar on Dignity for All. Ms. Gaffney reported the VADIR and Dignity for All reports have been completed and submitted to the New York State Education Department. Ms. Gaffney reported that on Opening Day for students she and Mr. Hall will be focusing on Dignity for All and social cyberbullying.

New Business

Julie Gayne reported on the changes to the Basic Star Exemption. In the past, homeowners receiving the Basic STAR property tax exemption only filed one time. Under the new legislation, everyone will need to reregister for 2014. Senior Citizens must still continue to apply annually as they have done in the past. The registration deadline is December 31, 2013. Julie will make sure information is advertised in the newsletter, on the school website, information pamphlets and posters will be in the Tax Collector’s Office and placed strategically throughout the school.

Board Issues

There were no Board Issues

Old Business

There was no Old Business.

13-14 72 Moved by Swain, seconded by Green, to adjourn.
Adjournment

Yes: Swain, Green, Phillips, Townsend
Absent: Allen
No: None
The motion carried.

The meeting adjourned at 6:11 p.m.

Sheri Rose, District Clerk

Gregg Townsend, Board President

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